



Fall Visitor Services Specialist

Hawk Ridge Bird Observatory

Location: Duluth, MN

Seasonal Position: August 27th-November 1st, 2026

Hawk Ridge Nature Reserve is one of the premier fall bird migration sites in North America. Raptor migration research and education have been conducted at the site for over 50 years! It's the western most count on the Great Lakes with an advantageous location on a rocky ridge overlooking the western tip of Lake Superior. Annual fall averages include 63,000 raptors and 200,000+ passerines/other birds counted and approximately 3,000 raptors (hawks & owls) and 1,800 passerines banded. Fall migration highlights include an amazing diversity of nearly 20 different raptor species and 100+ species of other birds! The Hawk Ridge Bird Observatory (HRBO) in Duluth, MN is the non-profit organization that manages and provides bird research and education at the nature reserve. The fall staff of HRBO are key representatives in HRBO's mission of promoting conservation of raptors and other birds in the Western Lake Superior Region through research, education, and stewardship.

Hawk Ridge Bird Observatory (HRBO) in Duluth, Minnesota is seeking 2 Visitor Services Specialist team members during the annual fall bird migration at Hawk Ridge Nature Reserve. These are seasonal positions for approximately 9.5 weeks between August 27 - November 1, 2026. One position is the lead full-time (35-40 hours/week, 5 days) and the other part-time (10-15 hours/week). However, there is a possibility to also have 2 part-time positions (20-25 hours/week).

Fall visitor services take place at the Hawk Ridge Nature Reserve main overlook. Primary duties include daily operations of the Hawk Ridge gift shop trailer (handling sales of merchandise, memberships, donations & program fees through Square point of sale system; assisting with merchandise inventory, restocking, & organizing displays; managing daily sales close out & deposit). Other visitor services tasks include greeting visitors, answering general questions, informing visitors about memberships and donations, & collecting visitor information.

Requirements include a minimum of one season of previous experience working with general public and tolerance of working outdoors (heat, cold, wind). Applicants must be at least 18 years old, have a valid driver's license, and personal vehicle for transportation.

Seasonal employment rate \$15.75-\$16.95/hour depending on position. Preference will be given to individuals with visitor services experience, retail sales, and/or knowledge of Hawk Ridge and birds.

To apply for a Visitor Services Specialist position, please click [HERE](#). You will attach your cover letter and resume through that link. Applications will be accepted through Sunday, April 13th, 2026. Late applications may be considered, until filled. For further information, please visit our website at www.hawkridge.org. For questions, please email jlong@hawkridge.org or call (218) 428-6209.